

## Public Presentations Entry Collection Form

Extension Unit: \_\_\_\_\_

Entries must be entered on the Fair Entry data system by August 15 or within 5 working days of the completion of the county fair for those counties having fairs after August 10. **Use this form for data entry on the Fair Entry data system, and please add special considerations as needed. This form is not required in the State 4-H Office and can be kept at the local office.**

Name of Presenter(s): (Please Print)

Title of Presentation: (Please Print - Be Specific)

\_\_\_\_\_

Check one: ☐ Project Talk  
☐ Illustrated Talk  
☐ Demonstration

Length of Presentation: \_\_\_\_\_

### Special Considerations:

Preparation of Food

Use of Live Animal (List Type of Animal) \_\_\_\_\_

Any equipment you plan to bring \_\_\_\_\_

Other considerations (such as other KSF events that may cause conflicts with giving your presentation): \_\_\_\_\_

**As A Reminder:** Each demonstration area will be equipped with two tables, two easels, two microphones, and one 110-volt electrical power strip. 4-H members are encouraged to use technology when it enhances the presentation; however, computers and/or projection units (LCD) will not be provided when technology is used in a presentation (a screen will be available). No range, microwave or refrigerator is available in the demonstration areas. If extension cords are needed, participants need to bring them.

**Please give your first and second choices for when you wish to give your presentation. When it is put into the online registration system, your local office will select the best option available.**

	Early Morning 9:30 to 10:45 a.m.	Late Morning 11:00 a.m. - Noon	Early Afternoon 1-2:30 p.m.	Late Afternoon 2:45-4:00 p.m.
First Saturday				
First Sunday				
Second Saturday				
Second Sunday				

The number of entries will determine the demonstration schedule. Scheduling is difficult when many ask for the same time; therefore, there are no guarantees participants will receive the requested time. Please notify Beth Hinshaw, [bhinshaw@ksu.edu](mailto:bhinshaw@ksu.edu) or 620-496-8206.